

RCC Compliance Consulting
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Cnr Cradock & Warren Rd
Lyttelton, Centurion, 0157



RCC COMPLIANCE CONSULTING

WEBSITE PRIVACY POLICY

Last Updated: Up to date

RCC Compliance Consulting (“we,” “our,” or “us”), located at Cnr Cradock and Warren Rd, Lyttelton Manor, Centurion, 0157, is committed to protecting your personal information in accordance with the Protection of Personal Information Act 4 of 2013 (POPIA). This Privacy Policy explains how we collect, use, store, and protect your personal information when you visit our website or engage with our services online.

By using this website, you acknowledge that you have read and understood this Privacy Policy and consent to the collection and use of your information as described herein.

1. INFORMATION WE COLLECT

We may collect the following types of personal information when you interact with our website or services:

- **Contact Information:** Name, email address, telephone number, postal address
- **Professional Information:** Company name, designation, FSP or compliance details

- **Website Usage Data:** IP address, browser type, device details, pages visited, cookies, and interaction data
- **Enquiries and Correspondence:** Details submitted through contact forms, email, or online requests

We only collect information that is necessary for providing services, responding to enquiries, improving our website, and complying with statutory obligations.

2. HOW WE USE YOUR INFORMATION

RCC Compliance Consulting processes personal information for the following purposes:

- Responding to inquiries, requests, and service engagements
- Providing compliance consulting, training, or advisory services
- Sending relevant updates, newsletters, or service-related communications (where consented)
- Ensuring website functionality and improving user experience
- Meeting our legal, regulatory, and contractual obligations
- Preventing fraud, unauthorised access, or security breaches

We do not sell, rent, or trade your personal information to third parties.

3. LEGAL BASIS FOR PROCESSING

We process your personal information in accordance with POPIA principles and rely on the following lawful grounds:

- **Consent:** When you voluntarily provide information for enquiries, subscriptions, or forms
- **Contractual Necessity:** To provide services or complete agreements
- **Legal Obligation:** To comply with South African legislation, including FAIS, FICA, and POPIA
- **Legitimate Interest:** To protect our business, website, and systems from security threats and abuse.

4. DATA SHARING AND THIRD PARTIES

We may share your personal information with third parties only for legitimate business or regulatory purposes, including:

- Regulatory authorities such as the FSCA, FIC, NCR or IR
- Service providers who assist with website hosting, IT support, and compliance tools
- Professional advisors, where disclosure is required to comply with legal or contractual obligations

All third-party service providers are contractually obligated to maintain the confidentiality and security of your personal information.

5. DATA RETENTION

RCC Compliance Consulting retains personal information only for as long as necessary to fulfil the purpose for which it was collected or to comply with legal obligations. Once information is no longer required, it will be securely destroyed or anonymised. Retention periods may vary depending on the type of data and regulatory requirements.

6. DATA SECURITY

We implement appropriate technical, administrative, and physical safeguards to protect personal information from unauthorised access, loss, misuse, or disclosure. These measures include secure servers, encrypted communications, access control protocols, and ongoing monitoring of our systems. Despite these measures, no online system can guarantee complete security, and users are responsible for protecting their own devices.

7. YOUR RIGHTS UNDER POPIA

Under POPIA, you have the following rights:

- The right to access your personal information held by RCC Compliance Consulting
- The right to correct or update inaccurate or incomplete personal information
- The right to object to processing for marketing or legitimate interest purposes
- The right to withdraw consent where processing is based on consent
- The right to lodge a complaint with the Information Regulator if you believe your information has been mishandled

Requests to exercise these rights can be submitted to our Information Officer (see Section 9).

8. COOKIES AND WEBSITE ANALYTICS

Our website may use cookies and similar technologies to enhance your browsing experience and analyse website usage. Cookies are small text files stored on your device. You may choose to disable cookies in your browser settings, but some features of the website may not function correctly if cookies are disabled.

9. CONTACT INFORMATION

For any questions, complaints, or requests relating to this Privacy Policy or the processing of your personal information, please contact our Information Officer:

Company Name: RCC Compliance Consulting

Address: Cnr Cradock and Warren Rd, Lyttleton Manor, Centurion, 0157

Email: compliance@rccaudit.co.za / admin@rccaudit.co.za

Telephone: 010 634 1800 / 076 962 2655

You may also contact the Information Regulator (South Africa):

Email: complaints.IR@justice.gov.za / infoereg@justice.gov.za

Website: www.justice.gov.za/infoereg

10. UPDATES TO THIS PRIVACY POLICY

RCC Compliance Consulting may update this Privacy Policy from time to time to reflect changes in legislation, technology, or operational practices. Updated versions will be published on our website. Users are encouraged to review this page periodically.